



PHECC Council Meeting 9th July 2015

PHECC Office, Naas, Co Kildare

Present:

Michael Dineen (Vice-Chair)
Stephen Brady
Michael Brennan
Valerie Small
Mick Molloy (via teleconference)
Shane Mooney
Martin Dunne
Cathal O' Donnell
Shane Knox
Glenna Woods
Patrick Plunkett

Apologies:

Tom Mooney (Chair)
Barry O' Brien

In attendance:

Peter Dennehy, Director
Barry O' Sullivan, Deputy Director
Deirdre Borland, Secretary
Brian Power, Programme Development Officer
Jacqueline Egan, Programme Development Officer

1. Chair's Business

The Vice Chair welcomed the assembled members and apologies were noted. A minutes silence was held in memory of Dr John Hinds, whose outstanding contribution to EMS was acknowledged. A letter of condolence will be sent to his family on behalf of PHECC.

The Chair welcomed Peter Dennehy, newly appointed Director of PHECC. Mr Dennehy appraised Council of his background and indicated that he welcomed the opportunity of working with them in his role as Director.

2. Minutes & Matters Arising

2.1 Draft Minutes May 2015

Resolution: Council approved the minutes of the Council meeting held on 21st May.

Proposed: Shane Mooney
Carried without dissent.

Seconded Shane Knox

An update was sought on the Protocol 37 implementation project. Council were informed that the office of the National Director for Clinical Strategy and Programmes has agreed to co-fund the position of National Lead for Emergency Inter-hospital Transfer, Protocol 37. It is hoped that interviews will take place in the coming weeks.

3. Governance

3.1 Updated Code of Governance of State Bodies

A consultation document circulated by DEPER was included in the meeting papers. Clarity was sought on the wording of section "Appointments to Boards", specifically; "No member

of a state board should serve more than two full terms of appointment or hold appointment to more than two state boards". PHECC will seek clarification on same. PHECC are happy to submit a general collective response on the document from Council or members are welcome to submit individual responses.

4. Finance

4.1 Draft minutes – Audit Committee

The draft minutes from the Audit Committee meeting of June 11th 2015 was included in the meeting papers for Councils information.

5. Strategy

5.1 Department of Health Strategy Statement 2015 – 2017

The Department of Health Strategy Statement 2015 – 2017 was included in the meeting papers for the Council's information.

6. Education and Standards

6.1 Quality Review Framework

Hardcopies of the Quality Review Framework and supporting documents were tabled and copies were made available for members.

6.2 Correspondence with Recognised Institutions

The Deputy Director informed Council that EMT course approval was withdrawn from one institution and EFR course approval withdrawn from a second institution as per the letters included in the meeting papers.

7. Quality and Safety

7.1 Practice regime presentation

The Deputy Director gave a presentation on the triple lock process.

7.2 eAER/ePCR non statutory licenced CPG providers

An overview was given of the proposed rollout of an electronic data collection system for non-statutory service providers. An extract from the tender documents was included in the meeting papers for the Committees information.

8. Register

8.1 Register Update

The current register statistics were included in the meeting papers for Councils information.

9. Clinical Governance

9.1 Licenced CPG Providers – Updated policy

The draft revised Council Rules for pre-hospital emergency care service providers who apply for approval for implementation of Clinical Practice Guidelines (POL003) was included in the meeting papers for Councils consideration.

A discussion ensued regarding the stringency of the requirement of having a Medical Director registered with the Medical Council.

Resolution: Council approved the revised Council Rules for pre-hospital emergency care service providers who apply for approval for implementation of Clinical Practice Guidelines (POL003).

Proposed: Valerie Small **Seconded:** Patrick Plunkett
Carried without dissent

10. Director's Report

The Director delivered his report appraising Council of work undertaken since his appointment. He acknowledged the work of the Deputy Director in overseeing the work of PHECC and his input in the preparation for Council.

10.1 The Medical Advisory Committee have sought approval to send a clinical delegation to attend the ERC Congress to aid the preparation on CPG and CFR materials.

A discussion ensued regarding the merits of sending a delegation.

Resolution: Council agreed to send a clinical delegation from MAC to the ERC Congress 2015.

Proposed: Shane Knox **Seconded:** Martin Dunne
Carried without dissent

Resolution: Regarding ERC Conference 2015, MAC member's attendance will be allocated in accordance with the various streams of the conference programme by the Chair of MAC and the Executive. Sponsored members must report key messages from their appointed stream back to MAC. Funding will be capped at a maximum of €10,000.

Proposed: Stephen Brady **Seconded:** Valerie Small
Carried without dissent

10.2 Delegated decisions to the Director

A document outlining delegated decisions to the director was included in the papers for noting.

11. AOB

11.1 Newsletter

"The PHECC Voice" summer newsletter was included in the papers for noting.

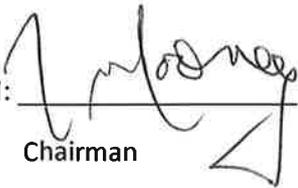
11.2 Sponsorship of Charity Boxing event

Funding was sought for a charity boxing match to the sum of €500. Whilst some objections were raised at the principle endorsing boxing, Council agreed that funding be granted.

11.3 CPC Rollout

An update was sought on the rollout of Paramedic and Advanced Paramedic CPC. The Deputy Director informed Council that a consultation exercise was carried out and that the report on same will be presented at a future meeting.

The next meeting will be held on September 10th. There being no other business the meeting was concluded.

Signed: 
Chairman

Date: 10/09/2015