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Owner: BOS	Approved by: Council	Approval Date: 31 Jan 2013

Version History

Version	Date	Details
1	Mar 2002	New
2	31 Jan 2013	Revised

Standing Orders

INTRODUCTION

The Council is empowered under Article 21 of the Establishment Order (SI 109 of 2000 as amended) to make Standing Orders for the regulation of its proceedings, other than as provided for in the Establishment Order and to amend or revoke such Standing Orders.

DEFINITIONS

“Council” means the Pre-Hospital Emergency Care Council.

“Chairperson” means the Chairperson for the time being of the Council.

“Director” means the Chief Officer of the Council.

“Establishment Order” means the Pre-Hospital Emergency Care Council (Establishment) Order 2000 (SI 109 of 2000).

“Minister” means the Minister for Health.

“Special Meetings” means all meetings of the Council where Special Motions are to be considered.

“Special Motions” means those motions specified in Paragraph 5.

MEETINGS

1. Members may participate in meetings of the Council by teleconference.

COMMITTEES

2. The term of office of members of committees will be determined by the Council when appointing members of the Committee.

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PROCEDURE FOR ELECTION OF VICE-CHAIRPERSON

3. The procedure for the election of Vice-Chairperson shall be as follows:-
 - a. A member, or members, of the Council may be proposed by another member of Council for the role of Vice-Chairperson. If the proposed member is seconded by a different member of the Council the proposed member shall be a candidate;
 - b. where there is only one candidate, such candidate shall be elected;
 - c. where there are two or more than two candidates, a poll shall be taken; two tellers who are not Council members shall be appointed to conduct the poll;
 - d. if at such poll, a majority of the members present vote for any particular candidate, such candidate shall be elected;
 - e. if at such poll no candidate receives the votes of a majority of the members present, the candidate receiving the least number of votes shall be eliminated and, subject to the provision of sub-paragraph (g) and (h), one or more further polls (as may be necessary) shall be taken;
 - f. Sub-paragraphs (d) and (e) shall apply in relation to such further poll or polls;
 - g. where there are only two candidates or where, as a result of one or more polls, all the candidates except two have been eliminated, the members may vote for either candidate and whichever of such candidates receives the greater number of votes on such question shall be elected;
 - h. In the event of a vote in respect of two candidates where both receive the same number of votes, the candidate whose name is drawn first by lot shall be elected.
 - i. Council shall, at the time of the election, specify the term of office of the Vice-Chairperson.

ORDER OF BUSINESS

4. The Order of Business, at all but Special Meetings, shall be as follows:
 1. Chair's business
 2. Confirmation of Minutes
 3. Items for consideration by or information of Council
 4. Any other business

SPECIAL MOTIONS

5. Special motions will include any proposal to
 - Remove the Director from his/her post
 - or
 - Pass a vote of no confidence in the Chairperson
 - or

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- Revoke, amend or replace these Standing Orders

Special motions are subject to the same requirements of notice and voting as set out in the Establishment Order.

STATEMENTS ON BEHALF OF THE COUNCIL

6. No member of the Council shall issue any statement on Council matters to the Press or the public as authoritative on behalf of the Council. Such statements shall be issued only by the Director or by an officer designated by him/her for this purpose, following consultation with the Chairperson or in his/her absence, the Vice-Chairperson.

MISCELLANEOUS

7. In the computation of time for the purposes of any of these Standing Orders, Sundays and holidays shall be reckoned as included.