

Quality and Safety Committee

Meeting Minutes

17th May 2016

PHECC Office

In Attendance

Shane Mooney
Michael O'Reilly
Brigid Sinnott
Greg Lyons
David Willis
Mick Molloy (tele-conference)

Apologies

Derek Nolan
Anthony Corcoran
Michael Dineen
Brigid Doherty

Present

Jacqueline Egan
Brian Power
Anne Keogh
Tom Giffney

1. Chair's Business

The Chair welcomed the members and noted that this was the last meeting of the committee under the current Council whose term of office lapses in June 2016. Apologies were noted.

1.1 Meeting Report and Matters Arising

The Chair asked for comments on the minutes of the meeting held on 8th March 2016. Michael O'Reilly requested that item 2.1 be revised to reflect the discussion that the time frame of 18 months for implementation of the new edition CPGs be maintained for the next edition of CPGs with consideration for revision for subsequent editions.

Resolution: That the Quality and Safety Committee approve with agreed amendments the meeting minutes of 8th March 2016.

Proposed: Michael O'Reilly
Carried without dissent

Seconded: Brigid Sinnott

2. Skills and knowledge to support best practice:

2.1 CPG Implementation Status Update – 2012 & 2014

Jacqueline Egan informed the meeting that the executive correspond quarterly with licenced CPG providers, requesting an update on their current upskilling status. As recommended by the committee at the previous meeting, congratulatory correspondence, as included in the papers, were sent to all licenced CPG providers in relation to 2014 CPG upskilling and final status will be presented to the June Council meeting. The committee agreed to correspond with three outstanding providers seeking confirmation on 2012 CPGs upskilling.

2.2 Correspondence re: ambulance equipment

It was noted that no response had been received from the National Ambulance Service (NAS) regarding correspondence from the committee in respect of a registrant's concerns about lack of equipment. David Willis informed the committee that NAS has rectified this matter through their supplier. The committee requested that Jacqueline Egan seek a letter of response from NAS.

2.3 Ambulance crewing – proposed model

Discussion took place regarding ambulance crewing models. The Chair sought agreement from the committee that the executive undertake an international comparison on the most appropriate ambulance crewing models deployed and return the findings to the committee. The Chair noted the difference between BLS and ALS levels of care delivery at paramedic and advanced paramedic levels in Ireland. Mick Molloy requested that he be circulated with the Inter Facility Patient Transfer Standard.

2.4 SNT024 Assuming Clinical Lead Pre-Hospital at responder and practitioner levels

Jacqueline Egan informed the committee regarding the consultation feedback received for the committee member organisations. The standard was revised accordingly and presented to the committee for discussion.

Resolution: That the Quality and Safety Committee recommend that Council approve STN024 Assuming Clinical Lead pre-hospital at responder and practitioner levels.

Proposed: David Willis
Carried without dissent

Seconded: Greg Lyons

2.5 STN023 Palliative Care by PHECC registered practitioners

Discussion took place on the Palliative Care standard and associated CPG. The Chair stated that it may be of benefit to circulate the CPG to the committee. Brian Power informed the committee that a Delphi process was commencing under the Medical Advisory Committee for this CPG and so potential for further changes are expected.

3. Information standards leading to data collection and clinical audit:

3.1 PCR Information Standards

Jacqueline Egan presented the PCR information standard to the committee for information.

3.2 eACR/PCR project update

Jacqueline Egan updated the committee on the eACR/PCR electronic data collection pilot currently being trialled by voluntary and auxiliary licenced CPG providers in partnership with PHECC. The eACR/PCR will facilitate the capture of patient data real time or as close to real time as possible at events. This will enable the generation of clinical reports from the system which will inform strategic direction in addition to assisting the organisation meet their clinical audit requirements.

Ms Egan stated that other licenced CPG providers were engaged with the eACR system provider in the development of an eACR/PCR to the PHECC standard. Greg Lyons contributed positively to the discussion with his user experiences from the Irish Red Cross. Mick Molloy congratulated all involved in the pilot and stated that the system will facilitate reporting vital information to public health and clinical risk at the Department of Health.

4. Criteria for Registration:

4.1 Continuous Professional Competence (CPC) update

Jacqueline Egan provided the committee with an update on the status of CPC. Ms Egan and Kathleen Walsh (PHECC) are meeting with the Pharmaceutical Society of Ireland (PSI) for an overview of the CPC system which they have in place and in particular their electronic portfolios. This will inform the CPC rollout for PHECC which will commence for EMT level shortly.

5. AOB

5.1 Membership of Quality and Safety Committee

Members discussed the terms of reference and membership of the Quality and Safety Committee. Currently rotational membership is provided for two private licenced providers to attend each meeting. It was agreed that all private licenced providers who operate an ambulance service be recommended for membership to the committee, following an expression of interest. It was further recommended that observational status be granted to all service providers, which would permit attendance at all committee meetings, following an expression of interest. It was noted that adherence to a confidentiality agreement would be paramount for all members and attendees.

5.2 Teleconference

Mick Molloy requested that teleconference dial-in details be made available for future meetings and the committee were informed that remote access facilities will be circulated for future meetings.

5.3 Events

Tom Giffney raised some disquiets regarding patient transport needs at events. Brian Power informed the committee that a sub-group of the Medical Advisory Committee will be established to deal specifically with events.

5.4 CPGs

Michael O'Reilly requested a preview of draft CPGs in advance of publication to facilitate training of newly recruited students. It was agreed that all recognised institutions will be circulated with a draft copy of the 2016 CPGs prior to their publication.

5.5 End of term of committee

The chair stated that the new Council will review the Terms of Reference of the committee and may change the make-up of committees in addition to the recommendations from this committee.

The Chair thanked Jacqueline Egan, Brian Power, and the executive, for all their work over the term of the committee. He also thanked the committee for all their work, and the Chair requested that all organisations be corresponded with, thanking them for their contribution to the Committee.

There was no other business and the Chair closed the meeting.

Signed:



Date:

14.07.2016