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Introduction

The Pre-Hospital Emergency Care Council (PHECC) is an independent statutory agency charged with responsibility for standards, education and training in the field of pre-hospital emergency care in Ireland.

The Council was established as a body corporate by the Minister for Health and Children by Statutory Instrument Number 109 of 2000 (Establishment Order) which was amended by Statutory Instrument Number 575 of 2004 (Amendment Order). These Orders were made under the Health (Corporate Bodies) Act, 1961 as amended and brought under primary legislation with the Health (Miscellaneous Provisions) Act 2007.

PHECC replaced the National Ambulance Advisory Council (NAAC), which was established by the Minister for Health in May 1998.

Mission Statement

The Pre-Hospital Emergency Care Council protects the public by specifying, reviewing, maintaining and monitoring standards of excellence for the delivery of quality pre-hospital emergency care for people in Ireland.

Council Functions

PHECC's main functions are

- *To ensure training institutions and course content in First Response and Emergency Medical Technology reflect contemporary best practice.*
- *To ensure pre-hospital emergency care Responders and Practitioners achieve and maintain competency at the appropriate performance standard.*
- *To sponsor and promote the implementation of best practice guidelines in pre-hospital emergency care.*
- *To source, sponsor and promote relevant research to guide Council in the development of pre-hospital emergency care in Ireland.*
- *To recommend other pre-hospital emergency care standards as appropriate.*
- *To establish and maintain a register of pre-hospital emergency care practitioners.*
- *To recognise those pre-hospital emergency care providers which undertake to implement the clinical practice guidelines.*

Strategic Plan 2006–2009

The Strategic Plan links the Mission Statement to Council functions, governance and administrative support objectives. The specific strategies associated with each individual objective are detailed. The Strategic Plan gives clear direction and focus and is available on our publications page, www.phecc.ie

Chair's Statement

It is with great pleasure that I introduce Council's Annual Report for the year ending 31st December 2008.

As Chair of the new Council appointed in June I wish to pay tribute to the previous Chair Paul Robinson and his Council for achievements in the eight years since PHECCs inception in 2000. The main achievements to date include:



Mr Tom Mooney, Chair

- *The commencement of the 6th statutory health professional register after Doctors, Nurses, Dentists, Opticians and Pharmacists; there are now over 2,500 registrants.*
- *The first Advanced Paramedics in Ireland graduated in 2005 and we now have 147 in number nationally.*
- *The implementation of the PHECC Standards that ascribe training and education requirements in six levels across the broad range of responders (Cardiac First Response, Occupational First Aid, Emergency First Response) and registered pre-hospital emergency care practitioners (Emergency Medical Technician, Paramedic, Advanced Paramedic).*
- *Standards have been commissioned for Controller training.*
- *PHECC has been conducting national examinations for Paramedics since 2002 and Advanced Paramedics since 2005 and in 2008 conducted examinations across all levels of responder and practitioner.*
- *Clinical Practice Guidelines published for EMT, Paramedic and Advanced Paramedic practice have been developed and expanded to guide practice across the six levels of the new Education and Training Standards and will be published in 2010.*
- *A national project, Medical Emergency Responders Integration & Training (MERIT), has been rolled out by University College Dublin (UCD) to facilitate appropriate roles for General Practitioners in pre-hospital care, in collaboration with Ambulance Services, and in 2008 is active in all HSE areas.*
- *PHECC has implemented a programme of spatial analysis research to guide optimal deployment of ambulances, Advanced Paramedics and Responders.*
- *A national electronic Patient Care Report (ePCR) is now being implemented in the HSE NE Area with plans for national implementation.*
- *The establishment of an Out-of-Hospital Cardiac Arrest Register (OHCAR) in association with the HSE and the University of Galway.*
- *The establishment of a pre-hospital research centre in conjunction with the University of Limerick.*
- *The establishment of the Critical Incident Stress Management Research Project, in association with the HSE, the National Partnership Forum and NUI Maynooth.*
- *Continued engagement occurs with the private, voluntary and auxiliary sectors involved in pre-hospital care.*

My appreciation goes out to the new members of Council and the various Committees whose commitment and enthusiasm will continue to realise the PHECC vision. I would like, on behalf of Council, to thank the Director Dr Geoff King, the Registrar, Mr Barry O'Sullivan, and all the PHECC team for their hard work and commitment, which has been, and remains, crucial to the progress being made.

Council Membership

Summary of membership changes during 2008

Following the appointment of PHECC's second Council, in June 2008, by Minister for Health and Children, Mary Harney TD, the following members were replaced: Mr Paul Robinson, Chair; Prof Gerard Bury, Vice Chair; Mr David Hall, Mr Gabriel Glynn, Mr John Duggan, Ms Julie Woods, Mr Mark Doyle, Mr Pat Gaughan, Mr Pat Hanafin, Mr Pat Mc Creanor and Mr Sean Creamer. Mr Michael Garry, Mr Frank O'Malley and Mr Macartan Hughes were re-appointed for a further four-year term.

Membership at 31st December, 2008



Chair

Mr Tom Mooney
Healthcare Management Consultant



Vice Chair

Ms Valerie Small
Registered Nurse



Chair

Clinical Care Committee
Mr Frank O'Malley
Paramedic, HSE



Chair

Medical Advisory Group
Mr Cathal O'Donnell
Medical Practitioner



Chair

Accreditation Committee
Mr Michael Garry
Healthcare Management Consultant



Mr Michael Brennan
Public Representative



Mr Michael Dineen
Chair, Association of Ambulance Personnel



Mr Conor Egleston
Medical Practitioner



Ms Patricia Fitzpatrick
Dublin Fire Brigade/Royal College of Surgeons in Ireland



Dr Zelig Gaffney
Medical Practitioner



Ms Karen Healy
Emergency Planning, HSE



Mr Macartan Hughes
Director, National Ambulance Service College



Ms Mary Mc Clelland
Occupational Health Advisor



Mr Frank Mc Clintock
Assistant National Director, National Hospitals Office



Mr Barry O'Brien
Assistant National HR Director, National Hospitals Office



Mr Tom Tinnelly
Paramedic, HSE



Mr Gerry Tuohy
Paramedic, HSE



Council Committees

Council is assisted and advised in fulfilling its statutory functions by its Standing Committees and Working Groups.

Clinical Care Committee

Terms of reference

To consider and advise on operational aspects of clinical care matters for/under consideration by the Medical Advisory Group (MAG), the Accreditation Committee and Council.

Summary of membership changes during 2008

The following members were replaced: Mr Sean Creamer, Chair; Mr Paul Robinson, Chair of Council; Prof Gerard Bury, Vice Chair of Council; Mr Mark Doyle, Chair of Medical Advisory Group; Ms Julie Woods, Chair of Accreditation Committee; Mr Pat Hanafin, Council Member; Mr John Duggan, Council Member; Mr David Hall, Council Member; Mr Pat Gaughan, Council Member.

Membership at 31st December, 2008

Mr Frank O'Malley	<i>Chair, Council Member</i>
Mr Tom Mooney	<i>Chair, Council</i>
Ms Valerie Small	<i>Vice Chair, Council</i>
Mr Cathal O'Donnell	<i>Chair, Medical Advisory Group</i>
Mr Michael Garry	<i>Chair, Accreditation Committee</i>
Mr Tom Tinnelly	<i>Paramedic</i>
Mr Michael Dineen	<i>Paramedic</i>
Vacant	<i>Consumers Representative (Patient Focus)</i>
Ms Brigid Sinnott	<i>Irish Heart Foundation</i>
Ms Mary McClelland	<i>Council Member</i>
Mr David Sherwin	<i>Dublin Fire Brigade</i>
Mr Pat Grant	<i>HSE National Ambulance Service</i>

Accreditation Committee

Terms of reference for this committee under review as at 31st December 2008.

Summary of membership changes during 2008

The following members were replaced: Ms Julie Woods, Chair; Mr Paul Robinson, Chair of Council; Prof Gerard Bury, Vice Chair of Council; Mr Sean Creamer, Chair of Clinical Care Committee; Mr Mark Doyle, Chair of Medical Advisory Group; Mr Gabriel Glynn, Council Member; Mr David Hall, Council Member.

Membership at 31st December, 2008

Mr Michael Garry	<i>Chair</i>
Mr Tom Mooney	<i>Chair, Council</i>
Ms Valerie Small	<i>Vice Chair, Council</i>
Mr Frank O'Malley	<i>Chair, Clinical Care Committee</i>
Mr Cathal O'Donnell	<i>Chair, Medical Advisory Group</i>
Mr Gerry Tuohy	<i>Paramedic</i>
Mr Michael Dineen	<i>Paramedic</i>
Mr Barry O'Brien	<i>Management Representative</i>
Ms Ursula Byrne	<i>Education and Training, Nursing</i>
Mr Macartan Hughes	<i>National Ambulance Service College</i>
Vacant	<i>Dublin Fire Brigade/Royal College of Surgeons in Ireland</i>
Prof Paul Finucane	<i>Education and Training, Medical</i>
Dr David McManus	<i>Northern Ireland Ambulance Service</i>
Mr Stephen McMahon	<i>Irish Patients Association</i>
Ms Sarah Cain	<i>Irish Heart Foundation</i>
Ms Patricia Fitzpatrick	<i>Council Member</i>
Vacant	<i>Expert in adult education</i>

Examination Quality Committee

Terms of reference

To quality assure the NQEMT Examination and make recommendations to the appropriate Committee(s).

Summary of membership changes during 2008

The following member was replaced: Mr David Hall, Council Member.

Membership at 31st December, 2008

Mr Brian Power	<i>Chair</i>
Dr Geoff King	<i>PHECC Director</i>
Ms Pauline Dempsey	<i>PHECC Programme Development Officer</i>
Mr Ricky Ellis	<i>PHECC Programme Development Officer</i>
Ms Jacqueline Egan	<i>PHECC Programme Development Officer</i>
Mr Sean Creamer	<i>PHECC Examiner</i>
Ms Julie Woods	<i>PHECC Examiner</i>
Prof Gerard Bury	<i>Professor of General Practice, University College Dublin</i>
Mr Ben Heron	<i>PHECC Examiner</i>
Mr Shane Knox	<i>National Ambulance Service College</i>
Mr David Sherwin	<i>Dublin Fire Brigade/Royal College of Surgeons in Ireland</i>
Mr Mark Wilson	<i>Dublin Fire Brigade</i>

Appeals Committee

Terms of reference

To consider appeals made to the Director.

Summary of membership changes during 2008

The following members were replaced: Mr David Hall, Council Member; Mr John Duggan, Council Member; Mr Gabriel Glynn, Council Member.

Membership at 31st December, 2008

Prof Paul Finucane	<i>Chair</i>
Mr Frank O'Malley	<i>Non-examiner Council Member</i>
Mr Gerry Tuohy	<i>Non-examiner Council Member</i>
Mr Michael Dineen	<i>Non-examiner Council Member</i>

Audit Committee

Terms of reference

- *To examine the adequacy of the nature, extent, and effectiveness of the accounting and internal control systems.*
- *To complement, enhance and support the internal audit function.*

Summary of membership changes during 2008

The following members were replaced: Mr Seoirse Ó hAodha, Finance Specialist; Mr David Hall, Council Member; Mr Pat Gaughan, Council Member and Ms Pauline Dempsey, PHECC staff member.

Membership at 31st December, 2008

Mr Con Foley	<i>Chair</i>
Mr Dermot Morgan	<i>Finance Specialist</i>
Mr Barry O'Brien	<i>Council Member</i>
Mr Michael Garry	<i>Council Member</i>
Ms Jaqueline Egan	<i>PHECC staff member</i>

Medical Advisory Group

Terms of reference

To consider medical matters as referred to it by Council, the Clinical Care or Accreditation Committees or the PHECC office and to report to Council through the Clinical Care Committee.

Summary of membership changes during 2008

The following members were replaced: Mr Paul Robinson, Chair of Council; Mr Sean Creamer, Chair of Clinical Care Committee; Ms Julie Woods, Chair of Accreditation Committee; Mr Geoff Keye, HSE Eastern Region Medical Advisor; Mr Danny O'Regan, Training and Development Officer; Mr John Burton, Training and Development Officer, Mr Fergus McCarron, Training and Development Officer; Mr Michael Seamen, Training and Development Officer; Mr Vincent O'Connor, Training and Development Officer; and Mr Brian McNeil, Northern Ireland Ambulance Service, Operations Director.

Membership at 31st December, 2008

1. Medical Advisor – Ambulance Service (generic)

Mr Cathal O' Donnell	<i>Chair</i>
Mr Mark Doyle	<i>HSE South Eastern Region</i>
Mr Stephen Cusack	<i>HSE Southern Region, Medical Advisor</i>
Mr Conor Egleston	<i>HSE North Eastern Region, Medical Advisor</i>
Mr John O'Donnell	<i>HSE Western Region, Medical Advisor</i>
Mr Richard Lynch	<i>HSE Midland Region, Medical Advisor</i>
Mr Fergal Hickey	<i>HSE North West Region, Medical Advisor</i>
Dr Peter O'Connor	<i>Dublin Fire Brigade, Medical Advisor</i>
Vacant	<i>HSE Eastern Region, Medical Advisor</i>
Dr David Janes	<i>National Ambulance Service College/University College Dublin, Medical Advisor</i>
Vacant	<i>Dublin Fire Brigade/Royal College of Surgeons of Ireland</i>



2. Training and Development Officer – Ambulance Service (generic)

Mr Brendan Whelan	<i>HSE Midland Region</i>
Mr Declan Lonergan	<i>HSE South Eastern Region</i>
Mr Lawrence Kenna	<i>HSE Eastern Region</i>
Vacant	<i>HSE West Region</i>
Vacant	<i>Dublin Fire Brigade</i>

3. Training Institutions accredited by PHECC (generic)

Mr Macartan Hughes	<i>Director, National Ambulance Service College</i>
Mr Martin O'Reilly	<i>Station Officer, Dublin Fire Brigade/Royal College of Surgeons of Ireland</i>

4. Two representatives from Northern Ireland Ambulance Service analogous to (1) & (2)

Mr Paul Meehan	<i>Regional Training Officer, Northern Ireland Ambulance Service</i>
Dr David McManus	<i>Medical Director, Northern Ireland Ambulance Service</i>

5. The Chairs of both the Clinical Care and Accreditation Committees (generic)

Mr Frank O'Malley	<i>Clinical Care Committee</i>
Mr Michael Garry	<i>Accreditation Committee</i>

6. The Chair and Vice Chair of Council (generic)

Mr Tom Mooney	<i>Chair</i>
Ms Valerie Small	<i>Vice Chair</i>

7. One each of Emergency Medicine Physician, General Practitioner, Paediatrician (currently an individual appointment), Anaesthetist and Registered Nurse where not already a member by way of (1) to (7).

Dr Zelig Gaffney	<i>General Practitioner</i>
Prof Gerard Bury	<i>General Practitioner</i>
Ms Valerie Small	<i>Registered Nurse</i>
Vacant	<i>Anaesthetist</i>
Vacant	<i>Paediatrician</i>

Control Working Group

Terms of reference

To recommend to Council on the following:

- *Determine the merit in proposing the awarding of National Qualification in Emergency Medical Technology (Controller).*
- *Identify the essential components of initial training and Continuing Professional Development (that need to be accommodated in drafting curricula).*
- *Identify other issues in relation to Control that require definition and development and that are within the PHECC's remit and recommend to Council how they might best be progressed.*

Summary of membership changes during 2008

The following members were replaced: Mr Sean Creamer, Chair of Clinical Care Committee; Mr Joe Smith, HSE Communications Officer.

Membership at 31st December, 2008

Mr Gabriel Glynn	<i>Chair</i>
Prof Gerard Bury	<i>Professor of General Practice, UCD</i>
Mr Frank O'Malley	<i>Chair, Clinical Care Committee</i>
Mr Brendan Crowley	<i>Controller, HSE Southern Region</i>
Mr Pat McCreanor	<i>Chief Ambulance Officer, HSE Eastern Region</i>
Mr William Merriman	<i>Communication Officer, HSE Eastern Region</i>
Mr John Moody	<i>Station Officer/Controller, Dublin Fire Brigade</i>
Mr Hugh O'Neill	<i>Chief Fire Officer, Dublin Fire Brigade</i>
Mr Gabe McClean	<i>Northern Ireland Ambulance Service</i>
Mr Shane Knox	<i>Training and Development Officer, National Ambulance Service College</i>

Director's Statement

In this Annual Report we update our progress and anticipate the challenges for the coming year.

The Chair has paid tribute to the previous Chair and Council and has outlined PHECC's sentinel achievements to date. These building blocks are timely. It is now being widely acknowledged that a well-developed and integrated pre-hospital system with a highly professional ambulance service is a critical success factor in transforming acute hospital services, so that the public has ready access to quality specialist services.

Council has prioritised the following initiatives for 2009 and onwards

- *Complete national implementation of the Patient Care Report (PCR), electronic PCR and pre-hospital emergency care information system nationally, as a matter of urgency.*
- *Develop a Clinical Audit framework for implementation by pre-hospital emergency care practitioners and providers.*
- *Prioritise the development and implementation of a comprehensive Continuing Professional Development (CPD) framework.*
- *Advanced Paramedics*
 - o *Progress the strategic deployment of APs and implementation of pre-hospital thrombolysis nationally*
 - o *Complete the evaluation of the AP training programme*
 - o *Finalise the Standards for the education and training of Controllers*
 - o *Incorporate 'treat and referral' and 'treat and discharge' in Clinical Practice Guidelines (CPGs) as appropriate*
 - o *Develop and implement pre-arrival advice guidelines for the use of ambulance services, after-hours general practitioner cooperatives and other agencies as appropriate.*
- *Medical Practitioners*
 - o *Draft Standards for a National Qualification in Emergency Technology – Medical Practitioner (NQEMT-MP)*
 - o *Progress the development and implementation of appropriate models of 24/7 'Medical Direction'.*
- *Develop and implement a comprehensive national programme for Basic Life Support (BLS) training in schools.*
- *Progress strategic and national involvement of*
 - o *Auxiliary and voluntary services*
 - o *An Garda Síochána*
 - o *Retained fire services**as part of an integrated Emergency Medical Systems (EMS)*
- *Develop and implement cross border working arrangements in consultation with the HSE and the Northern Ireland Ambulance Service (NIAS).*

I, along with the PHECC team, welcome the new Council in continuing the good work.

I also wish to extend our appreciation to the Department of Health and Children for their continued support, as well as to our individual and organisational partners in the statutory, auxiliary, private and voluntary sectors who, through their continuing cooperation, support our efforts to protect the public through developing and enhancing pre-hospital emergency care.

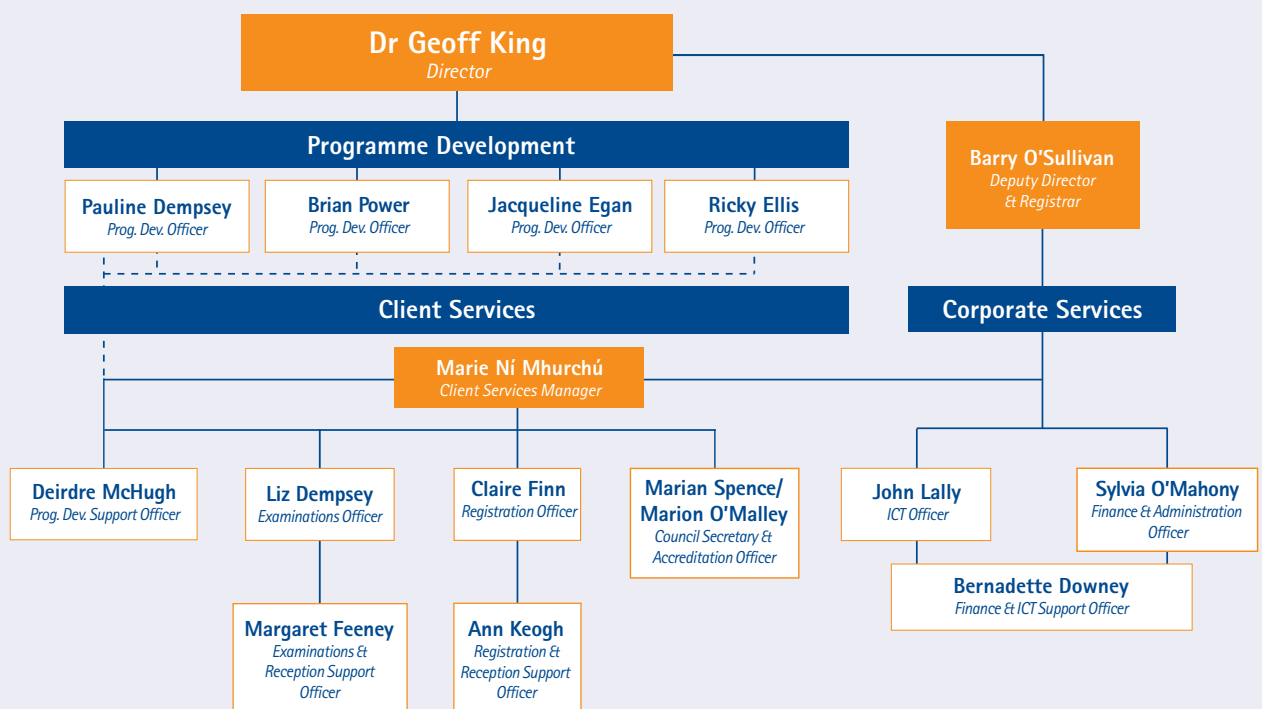


*Dr Geoff King,
Director*

PHECC Team

<i>Director</i>	Dr Geoff King
<i>Deputy Director & Registrar</i>	Barry O'Sullivan
<i>Programme Development Officers</i>	Brian Power Jacqueline Egan Pauline Dempsey/Julie Woods Ricky Ellis
<i>Client Services Support Staff</i>	Marie Ní Mhurchú (Manager) Anne Keogh Claire Finn Deirdre McHugh Liz Dempsey Margaret Feeney Marian Spence/Marion O'Malley
<i>Corporate Services Support Staff</i>	Sylvia O'Mahony John Lally Bernadette Downey
<i>Council Secretary</i>	Marian Spence/Marion O'Malley

Organisation Chart – December 2008



Financial Statements for year ended,
31 December 2008



Financial Statements

Composition of the Council and Other Information

Council Members

<i>Chair</i>	Mr Tom Mooney
<i>Vice Chair</i>	Ms Valerie Small Mr Frank O'Malley Dr Cathal O'Donnell Mr Michael Garry Mr Michael Brennan Mr Michael Dineen Dr Conor Egleston Ms Patricia Fitzpatrick Dr Zelig Gaffney Ms Karen Healy Mr Macartan Hughes Ms Mary Mc Clelland Mr Frank Mc Clintock Mr Barry O'Brien Mr Tom Tinnelly Mr Gerry Tuohy
<i>Director</i>	Dr Geoff King
<i>Bankers</i>	AIB Main St Naas Co Kildare
<i>Business Address</i>	Abbey Moat House Abbey Street Naas Co Kildare
<i>Auditor</i>	Comptroller and Auditor General Dublin Castle Dublin 2

Statement of Council Members' Responsibilities

The Council is required by the Pre-Hospital Emergency Care Council (Establishment) Order, 2000 to prepare financial statements for each financial year which give a true and fair view of the state of the affairs of the Council and of its income and expenditure for that period.

In preparing those financial statements, the Council is required to:

- *select suitable accounting policies and apply them consistently*
- *make judgements and estimates that are reasonable and prudent*
- *comply with applicable Accounting Standards, subject to any material departures disclosed and explained in the Financial Statements*
- *prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Pre-Hospital Emergency Care Council will continue in operation.*

The Council is responsible for maintaining proper accounting records, which disclose with reasonable accuracy at any time the financial position of the Pre-Hospital Emergency Care Council and enable it to ensure that the financial statements comply with the Order. It is also responsible for safeguarding the assets of the Pre-Hospital Emergency Care Council and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

On behalf of the Council



Chair



Council Member

11 June 2009

Going Concern Basis of Accounting

The Government, in the October 2008 Budget, announced its intention to subsume the Council into the Health and Social Care Professionals Council. At present there is no intention to amend the functions of the Council and it is safe to assume that its existing activities will continue to be carried out. Council does not believe that any adjustment is needed to the financial statements to reflect the proposed subsuming and has prepared the financial statements on a going concern basis.

Statement on the System of Internal Financial Control

Responsibility for the System of Internal Financial Control

On behalf of the Pre-Hospital Emergency Care Council (PHECC), we acknowledge our responsibility for ensuring that an effective system of internal financial control is maintained and operated.

PHECC, through the Director, is responsible for monitoring the system of internal control and providing assurances to the Council.

A system of internal control is designed to reduce rather than eliminate risk. Such a system can provide only a reasonable and not an absolute assurance that assets are safeguarded, transactions authorised and properly recorded, and that material errors or irregularities are either prevented or would be detected in a timely manner.

Key Control Procedures

The following is a description of the key processes, which have been put in place by the PHECC to provide effective internal financial control.

- I. PHECC has an established organisational structure with clearly defined lines of accountability, responsibility and reporting.*
- II. The system of internal financial control in PHECC is documented in Quality Management System (QMS) process maps.*
- III. PHECC has established procedures around segregation of duties and the authorisation of expenditure.*
- IV. TAS and SAGE Financial System are operated by PHECC to facilitate financial accounting practice and provide detailed audit trails on all transactions.*
- V. Monthly expenditure and activity is monitored against the business plan. Reports are presented to the Director for consideration and appropriate action.*
- VI. A monthly financial position report for the Department of Health and Children is prepared and submitted to the Department.*
- VII. An Audit Committee is in place and met twice during the year. This committee reported to the Council for the year ended 31 December 2008 in February 2009.*
- VIII. The monitoring and review of the effectiveness of the system of internal control is informed by the report of the Audit Committee, the work of the Internal Auditor, the Executive Managers in our Council who have responsibility for the development and maintenance of the financial control framework, the recommendations made by the Comptroller and Auditor General in the course of audit or in his management letters and both the Risk Framework and the Risk Register.*
- IX. Council Members are kept apprised of financial, control and general corporate governance matters via Council meetings which are conducted at regular intervals.*

A formal review of the effectiveness of the system of internal control was carried out by an external firm of Accountants during 2008 and was reviewed and approved by the Audit Committee and Council.

I confirm that the Council has carried out a formal review of the effectiveness of the system of internal financial controls for 2008.



Chair



Director

11 June 2009

Statement of Accounting Policies

(1) Accounting Convention

The financial statements are prepared on the accruals basis under the historical cost convention in accordance with generally accepted accounting principles, except as indicated below.

(2) Income and Expenditure

The non-capital allocation from the Department of Health and Children is dealt with through the Revenue Income and Expenditure Account. Any part of this allocation applied for capital purposes and resulting in fixed asset additions is transferred to the Capital Fund Account.

Where part of the non-capital allocation is used to fund projects, which also receive capital allocations, the non-capital funding part is taken to the Capital Income and Expenditure Account.

Capital allocations from the Department of Health and Children are dealt with in the Capital Income and Expenditure Account. No Capital allocations were received during the period.

(3) Tangible Fixed Assets

A full year's depreciation is charged in the year of purchase. All Fixed Assets acquired, regardless of the source of funds are stated at cost less depreciation. Depreciation, which is matched by an equivalent amortisation of the Capital Fund Account, is not charged against the Income and Expenditure account.

Depreciation is charged at the following annual rates:-

ICT Equipment: 33.3% straight line.

Other Equipment: 20.0% straight line.

(4) Capital Fund Account

The Capital Fund Account represents the unamortised value of funding provided for fixed assets.

(5) Superannuation

By direction of the Minister for Health and Children, no provision has been made in respect of benefits payable under the Local Government Superannuation Schemes as the liability is underwritten by the Minister for Health and Children. Contributions from employees who are members of the scheme are credited to the income and expenditure account when received. Pension payments under the scheme are charged to the income and expenditure account when paid.

These financial statements, which are part of the annual report, have been submitted to the Comptroller and Auditor General and are awaiting certification.

Income and Expenditure Account

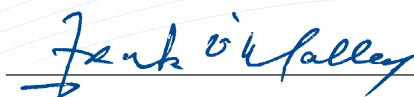
Income	Notes	2008	2007
		€	€
Department of Health and Children Allocation		3,437,937	3,414,850
Other Income	4	428,888	161,253
		3,866,825	3,576,103
Transfer to Capital Fund Account to fund Fixed Assets	18	(53,052)	(12,240)
		3,813,773	3,563,863
Expenditure			
Employee Costs	3	963,792	836,924
Staff Related Expenses	5	118,296	76,530
Accommodation and Establishment Expenses	6	196,437	103,840
Recruitment and Media	7	28,198	43,042
Consultancy and Other Professional Fees	8	25,236	37,222
Examination and Other Related Expenses	9	153,008	49,195
Printing and General Administration	10	166,373	185,809
Information, Communication and Technology	11	44,722	100,171
Council/ Committee Expenses	12	100,503	146,951
EMS R&D, Special Projects, Grants	13	1,901,972	1,973,918
Register Expenses	14	113,485	0
		3,812,022	3,553,602
Statement of Movement in Accumulated Surplus (Deficit)			
Surplus (Deficit) for the year		1,751	10,261
Surplus at 1 January 2008		(4,595)	(14,856)
Surplus (Deficit) at 31 December 2008		(2,844)	(4,595)

With the exception of Fixed Asset Depreciation and Amortisation which is dealt with through the Capital Fund Account, all recognised gains or losses have been included in arriving at the excess of expenditure over income.

On behalf of the Council



Chair



Council Member

11 June 2009

The accounting policies and the notes form part of these financial statements.

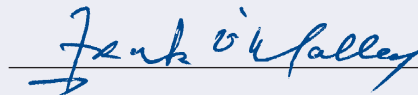
Balance Sheet

Fixed Assets	Notes	2008	2007
		€	€
Fixed Assets	17	49,585	128,831
Current Assets			
Cash in Bank		135,095	71,932
Debtors and Prepayments	16	77,340	38,374
		212,435	110,307
Current Liabilities			
Creditors and Accruals	15	215,279	114,902
Net Current Assets			
Net Current Assets		(2,844)	(4,595)
Total Assets less Current Liabilities		46,741	124,236
Financed By			
Capital Fund Account	18	49,585	128,831
Surplus (Deficit) on Income and Expenditure Account		2,844	(4,595)
Surplus (Deficit) on Capital Income and Expenditure Account			
		46,741	124,236

On behalf of the Council



Chair



Council Member

11 June 2009

The accounting policies and the notes form part of these financial statements.

Notes to the Financial Statements

1. Period of Account

These Financial Statements cover the year from 1 January 2008 to 31 December 2008.

2. Administration

The Department of Health and Children provided direct funding to the Pre-Hospital Emergency Care Council (PHECC).

3. Particulars of Employees and Remuneration

The total staff complement as approved by the Minister for Health and Children at 31 December 2008 was fourteen. The actual complement was 14 permanent, 2 Contract Staff and 1 Secondment. The aggregate employee costs were:

	2008	2007
	€	€
Staff Salaries (Gross)	860,225	667,374
Employers PRSI	66,667	47,656
Contract Staff	36,900	94,247
Temporary Staff		27,647
	963,792	836,924
4 Other Income	2008	2007
	€	€
Registration Fees	10,432	26,877
Interest Income	393	333
Accreditation and Examination Fees	56,579	34,829
Superannuation Contributions	44,854	99,214
Training Manuals and DVD sales	66,147	0
Health Services National Partnership	31,876	0
Certificate Income	36,000	0
CFR Income	181,746	0
Post and packaging fees	861	0
	428,888	161,253
5 Staff Related Expenses	2008	2007
	€	€
Travel and Subsistence	92,909	62,819
Training and Development	25,387	13,226
Other Expenses		485
	118,296	76,530

6 Accommodation & Establishment Expenses		
	2008	2007
	€	€
Office Rent & Charges	121,570	81,498
Electricity (Light & Heat)	11,118	9,285
Office Refurbishment	38,125	0
General Maintenance	10,482	2,203
Cleaning	4,114	3,354
Catering / Kitchen Supplies	11,028	7,500
	196,437	103,840
7 Recruitment & Media Expenses		
	2008	2007
	€	€
Media and Recruitment	28,198	43,042
	28,198	43,042
8 Consultancy and Other Professional Fees		
	2008	2007
	€	€
Legal Fees	4,126	6,448
Consulting and Professional Fees - Miscellaneous	1,827	11,060
Consulting Fees - Finance	5,475	9,488
Internal Audit	5,808	2,226
Audit Fees	8,000	8,000
	25,236	37,222
9 Examinations & Other Related Expenses		
	2008	2007
	€	€
Examination Board Venues	9,165	1,050
Examination Equipment / Analysis	88,502	9,990
External Examiners	55,341	38,155
	153,008	49,195

10 Printing and General Administration	2008	2007
	€	€
Stationery	20,394	16,293
Telephone & Mobiles	38,694	20,034
Postage & Couriers	34,878	25,275
Office Equipment	7,670	7,028
Printing / Annual Reports / Certificates	34,610	88,643
Insurance	3,559	3,525
Copiers/ Service Contracts etc	8,204	6,983
Library and Information Services	4,737	6,548
Bank Interest and Charges	1,401	1,161
Sundries & Petty Cash	3,540	2,605
Membership of Bodies	8,686	7,714
	166,373	185,809
11 Information, Communications & Technology	2008	2007
	€	€
Software and Peripherals	20,176	28,461
ICT Licences and Support	24,546	71,710
	44,722	100,171
12 Council/Committee Expenses	2008	2007
	€	€
Council Members	38,690	62,598
Council Matters	11,647	12,560
Accreditation Committee	3,315	6,140
Clinical Care Committee	1,367	2,829
Medical Advisory Group	3,758	13,544
Other Working/ Advisory Groups	41,726	49,280
	100,503	146,951
13 EMS R&D, Special Projects & Grants	2008	2007
	€	€
Irish Heart Foundation	113,000	113,000
Capacity Building - Scanning Project	15,499	112,387
E PCR Initiative	377,625	372,925
Conference Sponsorship	54,214	60,000
Spatial Analysis Research	47,383	0
Advanced Paramedic Development Funding	272,096	501,880

Immediate Care Integration	165,350	250,000
ISIC CPD Development	0	10,000
University of Limerick CPR Project	174,660	125,000
Cardiac First Response (CFR) Upskilling & DVD	160,543	231,198
Internet Kiosks	0	31,825
Control Training Report	0	70,000
National College of Ireland Maynooth CISM Project	111,229	95,703
Training Standards Review	33,150	0
Out-of-Hospital Cardiac Arrest Register	125,000	0
Paramedic Up Skilling Programme - HSE	200,000	0
CFR le Chéile	21,886	0
CFR and NQEMT Examiner Training DVDs	30,337	0
	1,901,972	1,973,918

14 Register	2008	2007
	€	€
Administration - ID Cards, Licences etc	84,529	0
Fitness to Practise Hearing	28,956	0
	113,485	0

15 Creditors	2008	2007
<i>Amounts falling due within one year</i>		
	€	€
Audit Fees	8,000	8,000
Trade Creditors	35,673	42,387
Accruals	171,606	64,515
	215,279	114,902

16 Debtors & Prepayments	2008	2007
	€	€
Prepayment	55,887	38,374
Total Debtors & Prepayments	21,453	0
	77,340	38,374

17 Fixed Assets <i>(for the year ending 31st December 2008)</i>	ICT Equipment	Other Equipment	Totals
Cost			
At 1 January 2008	790,301	176,783	967,084
Additions in year	40,771	12,281	53,052
At 31 December 2008	831,072	189,064	1,020,136
Accumulated Depreciation			
At 1 January 2008	676,854	161,399	838,253
Charges for the year	122,957	9,341	132,298
At 31 December 2008	799,811	170,740	970,551
Net Book Value			
At 31 December 2008	31,261	18,324	49,585
At 31 December 2007	113,447	15,384	128,831

18 Capital Fund Account <i>(for the year ending 31st December 2008)</i>	2008	2007
	€	€
Opening Balance 1st January	128,831	371,237
Transfer from Income and Expenditure Account	53,052	12,240
Less:		
Amortisation in line with depreciation - Note 17	(132,298)	(254,647)
Closing Balance at 31st December 2008	49,585	128,831

