**Examination facility specification**

**General Requirements**

An NQEMT Examination centre must have sufficient capacity to accommodate candidates and examination personnel. Throughout the period of examinations, the centre must provide the following facilities:

• Appropriate rooms necessary for the conduct of the different types of examination

• Equipment necessary for the different types of examination

• An administration room for examination personnel

• Designated car parking space near the examination rooms for examination personnel

• Toilet facilities

• Holding area

|  | **MCQ** | **SWA** | **OSCE** |
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| **Environmental** | Prometric Test Centres Only- As per service agreement | The room must be of sufficient size so that candidates are not crowded.  The desk or writing surface should measure at least 600 x 500 mm.  One desk per candidate required spaced no less than 1 metre apart.  Candidates should not be facing each other during the exam. The recommended layout is classroom/exam centre style in rows.  The room should have a clock/timer that is clearly visible. | The OSCE rooms must be of sufficient size (approx 3.8 x 2.6 metres).  Adequate number of rooms (1 per OSCE Station) located in an immediate area.  One room to have hand washing facilities. |

|  | **MCQ** | **SWA** | **OSCE** |
| --- | --- | --- | --- |
| **Technical** |  |  | Sufficient speakers must be setup around the circuit to enable examiners to clearly hear the instructions played on the OSCE timer.  Speakers must have a standard headphone jack to enable them to connect to laptop which will be used to deliver the timer.  Each OSCE station must have at least two power points/sockets. One of these is required for the tablet PC the other is required for medical equipment.  If additional power supplies are needed for equipment used in the OSCE station power blocks must be provided.  A power point/socket positioned centrally on the OSCE circuit will be required in order to collect candidate data through the use of WIFI. |