5 – Screen-shots Online RI Renewal Application

Create an account to become a new recognised institution

Sign in to your existing account

Create an account to manage your existing recognised institution

Existing RIs and new applicants

The Recognised Institution (RI) portal is an online system that allows RIs and applicants to manage aspects of your organisation's interactions with PHECC for responder and practitioner level courses.

This includes applying for recognised institution status, courses and renewal as a RI.

Once you create an account and log in you will be able to apply to:

- become a RI
- deliver course(s) at responder (CFR, CFR and MLO, FAR, EFR, EFR – BTEC) level
- provide NQEMT practitioner level course (EMT, P, AP)

The portal also allows you to update your faculty listing for courses and submit your policies and procedures for application and renewal purposes.

Once you log in you may see Alerts to let you know when we need information from you. You will also will be able to track the status of your submissions.

Recognised Institutions

Apply to become a Recognised Institution

Apply for Responder Courses

Manage your Faculty

Apply for Practitioner Course

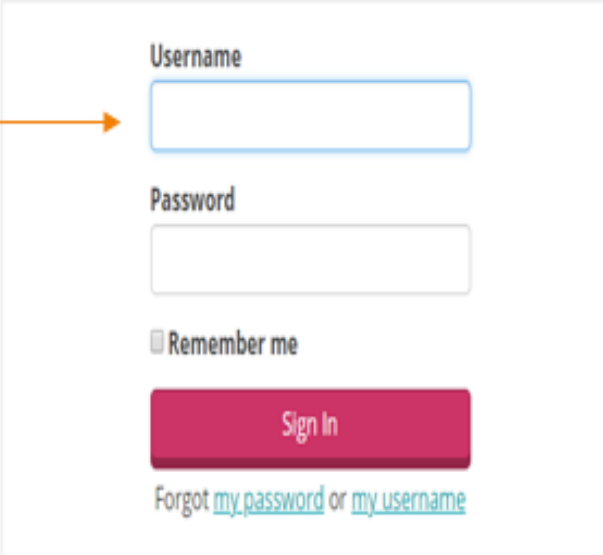**Renew your approval as a Recognised Institution**

56
Total Recognised Institutions

267
Total Distinct Courses

PORTAL HOME   RECOGNISED INSTITUTIONS

Login or Create an account for a new Recognised Institution

Email title is user name

Create an account to become
a new Recognised Institution

Username

Password

☐ Remember me

Sign In

Forgot my password or my username

5 – Screen-shots Online RI Renewal Application

PORTAL HOME   RECOGNISED INSTITUTIONS   RESOURCES

james Bond

RI Test One Ltd

ⓘ PHECC Staff are currently reviewing your application.

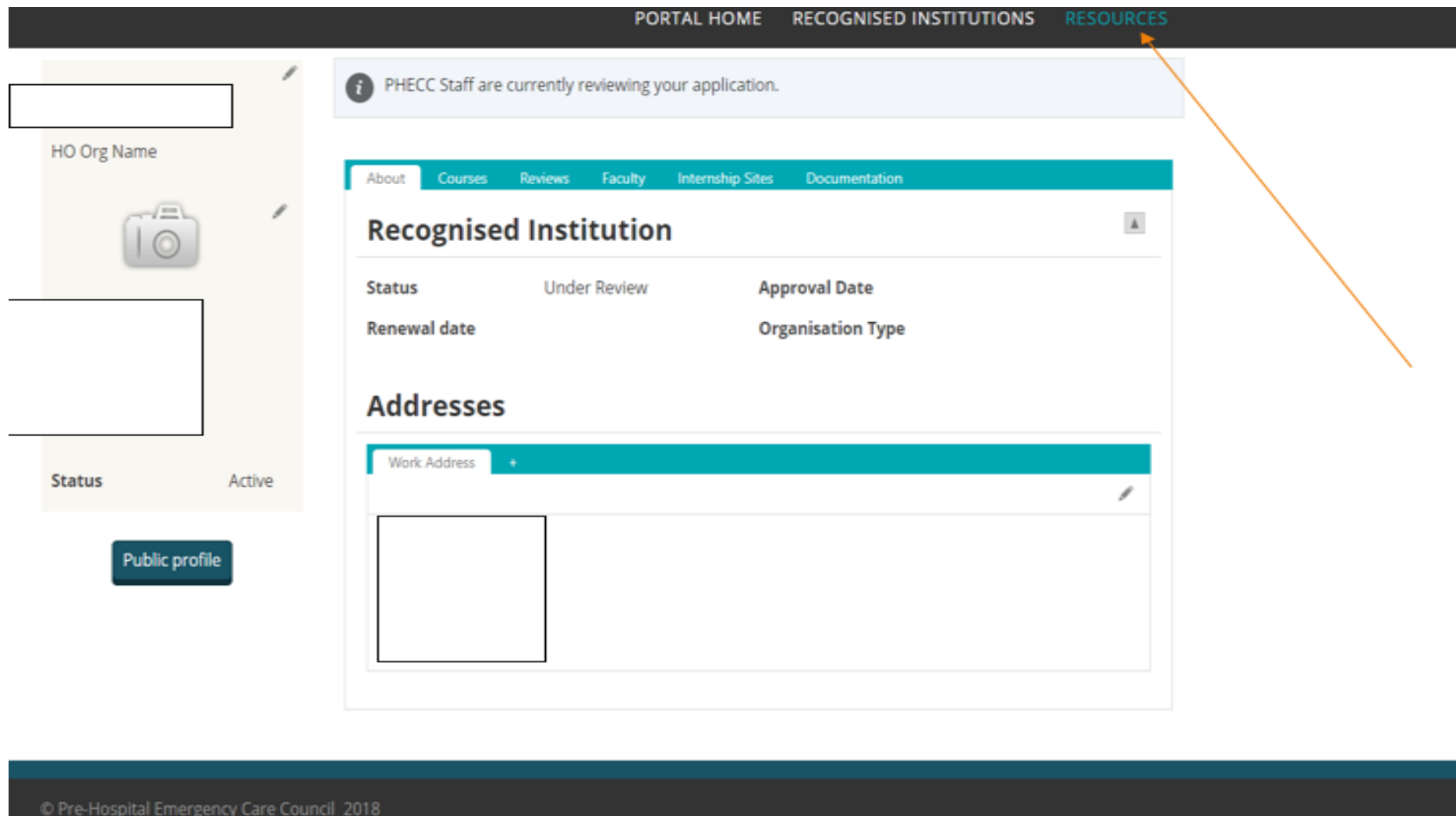MY COMMITTEES

My Organisations

Your organisation's name will auto fill

Click on the organisation link above to start managing your organisation.

5 – Screen-shots Online RI Renewal Application

PORTAL HOME   RECOGNISED INSTITUTIONS   RESOURCES

HO Org Name

Status   Active

Public profile

ℹ PHECC Staff are currently reviewing your application.

| About | Courses | Reviews | Faculty | Internship Sites | Documentation |

Recognised Institution

| **Status** | Under Review | **Approval Date** | |
| **Renewal date** | | **Organisation Type** | |

Addresses

Work Address   +

5 – Screen-shots Online RI Renewal Application

"The Pre-Hospital Emergency Care Council protects the public by independently specifying, reviewing, maintaining and monitoring standards of excellence for the safe provision of quality pre-hospital emergency care"

Pre-Hospital
Emergency Care
Council

Sign Out   Hi, james   Cart

PORTAL HOME   RECOGNISED INSTITUTIONS   RESOURCES

The Quality Review Framework (2015)
(Adobe PDF File)

Recognised Institution Application and Renewal Supporting Documentation Checklist
(Adobe PDF File)

5 – Screen-shots Online RI Renewal Application

PORTAL HOME   RECOGNISED INSTITUTIONS   RESOURCES

Apply to become a Recognised Institution

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Renew your approval as a Recognised Institution

(i) PHECC Staff are currently reviewing your application.

About   Courses   Reviews   Faculty   Internship Sites

Recognised Institution

Status	Under Review	**Approval Date**
Renewal date		**Organisation Type**

Addresses

Work Address +

Status   Active

Public profile

oval_as_a_Recognised_Institution/RI_PORTAL/RI_Renewal.aspx?hkey=abfabd54-a53d-4d0f-82f3-b559eea56dfc

PORTAL HOME   RECOGNISED INSTITUTIONS   RESOURCES

Renew your approval as PHECC Recognised Institution

Your triennial renewal is now due.

RI Renewal ⟵ —————————— Link

Recognised Institutions

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Renew your approval as a Recognised Institution

Renewal for PHECC Recognised Institution

Contact Info

Application Reference

Your approved Recognised Institution
Number (R.I.)

Organisational Details

Section 1: Organisational Details

*Registered Business Name

Company Registration Office (CRO) Number (if
applicable)

Charity Registration Number (if applicable)

Trading Business Name(s) being used in delivering a
PHECC approved course if different from above.

*Organisational Type   (None) ▾

*Is Education and Training a core activity?   (None) ▾

*Type of Legal Entity   (None) ▾

Contact Details
Business Address (include eircode)

Recognised Institutions

Apply to become a
Recognised Institution

Apply for Responder
Courses

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Course

Renew your approval as a
Recognised Institution

Charity Registration Number (if applicable)	
Trading Business Name(s) being used in delivering a PHECC approved course if different from above.	
•Organisational Type	(None) ▾
•Is Education and Training a core activity?	(None) ▾
•Type of Legal Entity	(None) ▾

Contact Details
Business Address (include eircode)

•Address 1	
Address 2	
Address 3	
•City	
County	
•Eircode	
•Telephone Number	
•Email address	
•Website	
•Primary Contact Name	
•Position	

[Previous Page] [Next Page]   ▾ [Go]

Click the save button to save your answers and continue later [Save]

Renewal for PHECC Recognised Institution

Contact Info

Application Reference

Your approved Recogni
Number (R.I.)

Organisation Structure and Management

Section 2: Organisation Structure and Management

*Is the applicant/organisation part of a larger organisation?   (None) ▼

*Is the organisation providing accredited training from any other awarding bodies?   (None) ▼

*Organisational Structure - please upload a single page organisational chart.   Choose File | No file chosen

Quality Review Framework and Evidence of Quality Assurance

The Quality Review Framework provides the standards for quality assurance. It refers to the evidence/policies and procedures required for quality management by the Recognised Institution.

QRF - Management Policies and procedures (P&P) ⓘ

Choose File | No file chosen

QRF – Learning Environment (P&P) ⓘ

Choose File | No file chosen

QRF – Faculty Recruitment and Development ⓘ

Choose File | No file chosen

Recognised Institutions

Apply to become a
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Courses

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Course

Renew your approval as a
Recognised Institution

5 – Screen-shots Online RI Renewal Application

The Quality Review Framework provides the Standards for quality assurance. It refers to the evidence/policies and procedures required for quality management by the Recognised Institution.

QRF - Management Policies and procedures (P&P) ⓘ

Choose File | No file chosen

QRF – Learning Environment (P&P) ⓘ

Choose File | No file chosen

QRF – Faculty Recruitment and Development ⓘ

Choose File | No file chosen

QRF – Course Development, Delivery and Review ⓘ

Choose File | No file chosen

Affiliations or Partnerships

* Type of Affiliation or Partnership   (None) ▼ ⓘ

Financial Management

* Tax Clearance Certificate   Choose File | No file chosen

I have multiple Insurance files to upload   ☐

* Insurances (Employer Liability, Public Liability, Professional Indemnity)   Choose File | No file chosen

Auditor's Statement   Choose File | No file chosen   ⓘ

Is the RI a relevant service as listed in the Children First Act 2015?   (None) ▼

Previous Page | Next Page | 2-Organisation Structure and Management ▼ | Go

Renewal for PHECC Recognised Institution

Recognised Institutions

Contact Info

Application Reference R

Your approved Recognis
Number (R.I.)

Section 3: PHECC approved courses

Click on 'Course' to sort your course list.

Course	Status	Approval Date

To complete your renewal you must update the Named Faculty form and a Declaration of Renewal. Links to these forms will be provided after submission of this form or are available on the Recognised Institutions portal.

Person responsible for the quality assurance of PHECC approved courses.

*Name

*Position

Course Director Name

Apply to become a Recognised Institution

Apply for Responder Courses

Manage your Faculty

Apply for Practitioner Course

Renew your approval as a Recognised Institution

PORTAL HOME   RECOGNISED INSTITUTIONS   RESOURCES

Renewal for PHECC Recognised Institution

Recognised Institutions

Apply to become a
Recognised Institution

Contact Info

Apply for Responder
Courses

Application Reference

Your approved Recogn
Number (R.I.)

Manage your Faculty

Section 4: Payment

Apply for Practitioner
Course

Item name	Unit Price	Qty	Total Amt
Total:			

Renew your approval as a
Recognised Institution

Amount   EUR

*Payment type   ⚪ Pay by Paypal
                 ⚪ Pay by Card

[Previous Page]   [Next Page]   _____ ▾ [Go]

Click to submit your application and payment [Submit]

Click the save button to save your answers and continue later [Save]